

ORLEANS PARISH BOARD OF REVIEW  
ASSESSMENT APPEAL FORM BOR 5  
BUSINESS PERSONAL PROPERTY

APPEAL NUMBER \_\_\_\_\_

TO BE COMPLETED BY THE ASSESSOR'S OFFICE  
BUSINESS INFORMATION  
AFFIX LABEL

APPELLANT INFORMATION (PLEASE PRINT):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete mailing address (for receipt of notices):

\_\_\_\_\_  
(No.) (Street Address)

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Taxpayer of Record If Different from Appellant\*:

\_\_\_\_\_  
\*Note: If the appellant is someone other than the taxpayer of record, authorization Form BOR 1 must be filed with the appeal.

LOCATION OF PROPERTY:

\_\_\_\_\_  
(No.) (Street Address)

TO BE COMPLETED BY ASSESSOR:

Tax Bill Number \_\_\_\_\_

INSTRUCTIONS:

1. For each property classification for which the assessment is being appealed, provide the following information on the reverse side of this form (page 2):
  - (1) Specific classification (i.e. computers, professional library, office furniture & fixtures);
  - (2) Year(s) of purchase;
  - (3) For each year in which property was purchased, the acquisition cost for that year;
  - (4) Assessor's assessment, and
  - (5) Requested Adjusted Assessment.
2. Justify the requested assessment. (The Louisiana Constitution requires that the assessment be 15% of fair market value.)

**Four (4) copies** of this form must be received by the Assessor on **or before the third business day after August 15<sup>th</sup>**. All information to be submitted must be received with this form. Form LAT 5 must have been filed timely with the Assessor to preserve the right to appeal to the Board of Review.

**LOUISIANA TAX COMMISSION**

An appeal of the decision of the Board of Review may be filed with the Louisiana Tax Commission within 10 days of the date the Board mails its decision.

